

## Instructions for Substitutes Only

# Getting Started with Skyward Employee Access (Payroll)

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### To Login

**Staff Tab**  
**Skyward**

**Employee Access**



### To View Check History

**Employee Information**  
**Payroll**  
**Check History**

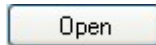


**Show Check**

### To View W2 Data

**Employee Information**  
**Payroll**  
**W2 Information**

**View W2**



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**For Payroll issues, contact:**

**For Skyward issues, contact:**